

March 19 (Tuesday, March 19, 2024)

Generated by Tina Loder on Wednesday, March 20, 2024

President Mrs. Endicott called the meeting to order at 6:12pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Roll Call:

Members Present: John Conover, Dr. Kathleen Dolton, Joyce Klemic, Judson Moore, Dr. Alice Myers, Nicholas Wagner, Staci Endicott, President

Members Absent: Mrs. Karen Tomasello, Heather Samuelson, Vice President

Others Present: Christopher Kobik, Interim Superintendent of Schools, Mrs. Mary Conroy, School Business Administrator/Board Secretary, Mr. Mark Leung, Consultant

Others Absent: Mrs. Amy Houck Elco, Attorney

Possible Executive Session

Motion was made by Mrs. Klemic, seconded by Dr. Myers to enter into executive session at 6:12pm. All in Favor

Recess to Executive Session for Personnel, attorney client communication, we will be in executive session for approximately 60 minutes. Action may be taken.

Reconvene to the public at 7:11pm

Flag Salute was led by Mrs. Endicott

Approval of Minutes

Motion was made by Mr. Moore, seconded by Dr. Myers to approve item A. Motion was carried with a roll call vote of 7-0

A. Minutes

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting: 2/15/2024
Executive Meeting: 2/15/2024

Presentations

A. Superintendent's Presentation

Teachers of the Month

- Dawes Avenue: Isabel Ianuzzelli
- Jordan Road: Devon Kallen

Students of the Month - Dawes Avenue School

Kindergarten	1st grade	2nd grade	3rd grade
Serenity Graham	Pedro Romero Maldonado	Alexander Aparicio	Shane Baldwin

Students of the Month - Jordan Road School

4th grade	5th grade	6th grade	7th grade	8th grade
Pedro Cortes Morales	Wen Hui Ke	Selina Lin	Olivia Freiling	Ruby Burns

[SSDS Report 1](#)

Public Forum-Agenda Items Only

A. Open Meeting to Public/Guidelines for Public Forum

PUBLIC PARTICIPATION GUIDELINES: Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment, please come up to the microphone and provide your name

and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to “give” your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:40pm and closed the meeting to the public at 7:42pm.

- No Comments

School and Community

Correspondence

- No report

Student and Community Affairs Committee Report

- Jordan Road School
- HIB update both schools
- Dawes Avenue School
- New York Avenue
- Safety and Security
- Contracts
- Field Trips, Professional Development, fundraisers, events
- YMCA
- Personnel

Foundation for Education Liaison Report

- Need Volunteers
- Events will be held to help the district and want community members to attend these events
- Next meeting will be held on March 25, 2024

City Council Liaison Report

- RFP out for New York Avenue
- Actively meeting with the city for New York Avenue use

Finance/Operations

Finance Committee Report

- ESEA
- Preliminary Budget Review
- Substitute Custodian
- Temp/Sub PR Specialists
- YMCA
- Contracts/Agreements
- Food Service RFP
- Interim Vice Principal

Motion was made by Dr. Dolton, seconded by Mrs. Klemic to approve items B-P. Motion was carried with a roll call vote of 7-0

B. 2024/25 Tentative Budget

To approve the Tentative Budget for 2024/25 SY General Fund \$15,093,396 Special Revenue Funds \$3,029,721 Debt Service \$955,670 Total \$19,078,787 as recommended by Mr. Christopher Kobik, Interim Superintendent of Schools

BE IT RESOLVED, that the Board approve the submission of the 2024-2025 preliminary budget, per the information below, to the NJDOE Atlantic County Office on Wednesday, March 20, 2024 for Executive County Superintendent review and approval by the statutory deadline.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2024-25 Total Expenditures	\$15,093,396	\$3,029,721	\$955,670	\$19,078,787
Less: Anticipated Revenues	\$4,021,267	\$3,029,721	\$215,136	\$7,266,124
Taxes to be Raised	\$11,072,129	0	\$740,534	\$11,812,663

BE IT FURTHER RESOLVED, to utilize a tax levy adjustment from 2021 – 2022 for eligible Banked Cap in the amount of \$207,855.00, allowable due to unused Banked Cap. The need for the unused spending authority will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED, to utilize a tax levy adjustment from 2023 – 2024 for increased health care cost in the amount of \$51,636.00, allowable due to the increase in Health Benefit Cost; and

BE IT FURTHER RESOLVED, that the Board approve a \$250,000.00 withdrawal from Maintenance Reserve, to support the 2024-2025 budget;

BE IT FURTHER RESOLVED, that the Board approve to advertise said preliminary budget in the Atlantic City Press in accordance with the form suggested by the State Department of Education and according to law;

BE IT FURTHER RESOLVED, that the Board establishes the school district travel maximum for the 2024-2025 school year at the sum of not to exceed \$28,000 for all staff and board members; (2023-24 Year to date expenditures are \$11,023)

BE IT FURTHER RESOLVED, that a public hearing be held at the Jordan Road School Auditorium, [129 Jordan Road, Somers Point, New Jersey](#) on April 25, 2024 at 6:00pm for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

C. Donations

Approve following donations as recommended by Christopher Kobik, Interim Superintendent of Schools.

Item	Donated by	# of Item
Books: Lily and the Vampire	Gabriella Nistico- 5th grade Northfield Elementary Student	4 per school

D. Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:
[Jan24 Transfer Report.pdf \(1,239 KB\)](#)[Feb24 Transfer Report.pdf \(1,181 KB\)](#)

E. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending -----, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of -----, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of -----

[Jan24 Cash Report.pdf \(385 KB\)](#)[Jan24 BSR.pdf \(9,578 KB\)](#)[Jan BD Cert.pdf \(358 KB\)](#)

[Feb24 BSR.pdf \(9,957 KB\)](#)[Feb24 Cash Report.pdf \(138 KB\)](#)

F. Treasurer's Report

Approve the Report of the Treasurer for the month ending ----- as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of -----, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Jan24 Treasurer's Report.pdf \(547 KB\)](#)[Feb24 Treasurer's Report.pdf \(530 KB\)](#)

Action: G. Bills for Payment

Approve the Bills List as presented and made a part of these minutes totaling \$2,079,376.38.

[MARCH 19 2024 BILLS LIST.pdf \(528 KB\)](#)

H. Contracts

Approve the following out of district contracts for the 2023-2024 school year:

Name of Contract		
Bancroft - Extraordinary services	83 days \$18,260.00	Student ID# 997731
Greater Egg Transportation Contract Addendum Route SP-A 9/6/2023-2/13/2024	\$23,107.50	
Greater Egg Transportation Contract Addendum Route SP-B 10/11/2023-3/4/2024	\$22,411.00	
Greater Egg Transportation Contract Route SP-B1 1/16/2024-6/30/2024	\$19,796.00	
Greater Egg Transportation Contract Route CM23H Addendum 9/1/2023-6/30/2024 YALE	\$100.00/Per Diem 180 days	
Greater Egg Transportation Contract Route SP-B2 2/15/2024	138.00/1 Day	

I. Use of Facilities

Approve following use of facilities as recommended by Christopher Kobik, Interim Superintendent of Schools.

Building	Activity	Dates
----------	----------	-------

Jordan Road Gymnasium	Mission Point Volleyball/Basketball	Fridays (3/22/24 - 6/28/24 6:00 - 9:30pm
Dawes Avenue School	Church Services	Sundays (3/17/24- 6/30/24) 7:00am - 1:00pm

J. ESEA Grant Consolidated Funds and Carryover Funds

To authorize the submission and acceptance of ESEA 22-23 Carryover Funds in the amount \$162,250 and the Original Grant 23/24 in the amount \$489,796 Totalling \$652,046

K. YMCA Summer Camp Agreement

To approve the Cumberland Cape Atlantic Somers Point School District Summer Camp Agreement for June 24, 2024 to August 23, 2024, as recommended by Mr. Christopher Kobik, Interim Superintendent of Schools.

L. Shore Urgent Care Contract

To approve contract with Shore Urgent Care, as recommended by Mr. Christopher Kobik, Interim Superintendent

M. KROLL Contract-Fixed Assets

To approve KROLL to provide Somers Point Board of Education an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2024, as recommended by Christopher Kobik, Interim Superintendent of Schools

N. Temporary/Sub Payroll Specialist Part Time

To approve Mary Csontos as the temporary/substitute (if needed) Payroll Specialist to begin April 2024 at a rate of \$30/hour. Mary has payroll experience and over 20 years business office experience. This will fill in for the current PR Specialists temporary maternity leave. As recommended by Mr. Christopher Kobik, Interim Superintendent of Schools

O. Food Service RFP

The district will be going out to RFP in April for Food Service since this is the 5TH year with Nutri-Serve.

P. Amendments to ARP ESSR Grant

To approve the amendments to ARP ESSR Grant Beyond the School Day, ARP-ESSER Amend:

100-800 Entry for Enhanced Learning Activities \$18,400

100-500 Transportation for enhanced learning opportunities \$16,900

100-100 Salaries: Chaperones for Stokes \$4,200

100-300 Presenter for Students: Animal Presentation at Stokes \$500

Total: \$40,000

Mental Health, ARP-ESSER 20-485-

Amend:

200-600 Supplies, non instructional: mindfulness supplies, fidgets/anti-anxiety/calming \$1,800

200-600 Miscellaneous Refreshments: Breakfast for students & families for attendance & reduced discipline referrals \$1,300

200-600 Supplies, non instructional: Behavior incentives for increased attendance & decreased referrals & positive community relationships \$1,300

200-500 Transportation for student leadership and advocacy experiences that contribute to climate and culture \$1,200

200-100 Salaries: Mental Health Support Social Worker \$57,173

200-200 benefits: Mental Health Support Social Worker \$25,728 Total: \$88,501

As recommended by Mr. Christopher Kobik, Interim Superintendent of Schools

Curriculum

Instruction Committee Report

- Student Leadership
- ARP-ESSER
- Atlantic County Prosecutor's office and SP Police Collaboration
- Professional Development
- CAP
- Benchmark Assessment
- Status of Curriculum

Motion was made by Dr. Myers, seconded by Dr. Dolton to approve items B-J. Motion was carried with a roll call vote of 7-0

B. Out of District Professional Development

Approve the following Out of District Professional Development for the 2022-2023 school year:

	Name	Program	Date(s)	Location	Fee
1	Kristie Unsworth / JRS	NJTESOL	6/6-6/7/24	virtual conference	\$450.00
2	Kim O'Brien / DWS	NJTESOL	6/6-6/7/24	virtual conference	\$450.00
3	Katelyn Tobiasen	NASW	4/15-4/16/24	Atlantic City	\$570.00
4	Deanna Haas	3-D Printing	3/25/2024	SRI&ETTC, Pomona	-0-

C. Pyramid Training

Please approve the following staff to attend Pyramid Training provided at no-cost by NJIETA, as recommended by the Interim Superintendent Christopher Kobik.

Staff Member/Coverage Needed	PD Topic/Provider	PD Date/Time	Cost	Location
Carley Cross	Pyramid/ NJIETA Montclair	April 10th-11th, 2024/ 8:00am-3:00pm	No Cost Provided by NJIETA (Montclair) No Substitute Required	TBD
Julia Lindsay	Pyramid/ NJIETA Montclair	April 10th-11th 2024/ 8:00am-3:00pm	No Cost Provided by NJIETA (Montclair) Substitute Required	TBD
Isabella Salerno	Pyramid/ NJIETA Montclair	April 10th-11th, 2024/ 8:00am-3:00pm	No Cost	TBD

			Provided by NJIETA (Montclair) Substitute Required	
--	--	--	--	--

D. GrowNJKids Participation Agreement

Please approve the partnership with GrowNJKids Early Childhood Education Program participant agreement as required for preschool rating, as recommended by the Interim Superintendent Christopher Kobik.

[scan Ivenello 2024-03-14-11-55-29.pdf \(540 KB\)](#)

E. Field Trips

Approve Field trips as listed, as recommended by the Superintendent, Christopher Kobik

Grade/Sponsor	Location	Cost	Attendees	Date	Activity
Gr 2 / Tom Taylor	Wetlands Institute, Avalon, NJ	\$1,364.91 Pending Funding	7 adults/65 students	4/19/24, 9:30 - 12:30	Marsh Critter Discovery walk
Gr 3 / Liam Doyle	Lakewood, NJ	\$2323.66 Pending Funding	5 Adults/65 students	5/29/24, 8:40 - 3:00	Blueclaws Baseball game
Kindergarten/Nicole Stanewich	Margate, NJ	\$1,080.91 Pending Funding	9 Adults/63 students	5/16/24, 10:30 - 1:15 (Rain Date 5/17/24)	Lucy the Elephant
Gr 1 / Mason Henry	Cape May Court House, NJ	\$988.91 Pending Funding	5 Adults/68 students	5/23/24, 10:00 - 2:00	Cape May Zoo
Preschool/Julie Parker	Egg Harbor Twp., NJ	\$4314.81 Pending Funding	25 Adults/135 students	6/5/24, 9:30 - 2:00	Storybook Land
Gr 4/ Megan Rodio	Phila., PA	\$1,244.71 (pending Funding)	70 students / 8 Adults	5/14/24, 8:15 - 1:00	Franklin Institute
Gr 8 / Darcy Broglin	Phila., PA	\$4,148.66 (pending funding)	84 Students / 8 Adults	6/12/24, 8:30 - 2:30	National Constitution Center
Gr 5 / Stephanie Wall	Cape May, NJ	\$1,828.81	66 Students/6 Adults	5/28/24, 9:30 - 1:30	Historic Cold Spring Village
Gr 4 /Devon Kallen	SP Football Field	-0-	68 Students / 10 Adults	5/29/24 (RD 5/31), 8:30-1:45	Field Day

Gr 5 /Devon Kallen	SP Football Field	-0-	66 Students / 10 Adults	5/30/24 (RD 5/31) 8:30 - 1:45	Field Day
Gr 6 /Devon Kallen	SP Football Field	-0-	91 Students / 10 Adults	6/3/24 (RD 6/6/24), 8:30 - 1:45	Field Day
Gr 7 /Devon Kallen	SP Football Field	-0-	67 Students / 10 Adults	6/4/24 (RD 6/6/24), 8:30-1:45	Field Day
Gr 8 /Devon Kallen	SP Football Field	-0-	84 Students / 10 Adults	6/5/24 (RD 6/7/24), 8:30-1:45	Field Day
Gr 6 / Casey Edge	Kennedy Park Bluff	-0-	91 Students /6 Adults	5/31/24, 9:00 - 2:00	Environmental Stewardship/Learning
Gr 8 / Darcy Broglin	Bud Kern Field	-0-	8 Adults / 84 Students	4/26/24 10:30 - 2:20 (Rain Date 5/17/24)	Color Run
Gr 3/Carley Cross and Gr 4-8/Devon Kallen	Central Regional, Bayville, NJ	\$726.31	4 Adults / 25 Students	4/25/2024	Leadership
Think Team	Holy Spirit HS, Abescon	\$586.43	2 Adults/2 Students	4/24/2024	Quiz Bowl Competition

F. In-person Preschool and Kindergarten Registration Dates

Please approve the upcoming in-person preschool and kindergarten registration dates, as recommended by the Interim Superintendent Christopher Kobik.

April 27th, 2024 -Bayfest

May 17th, 2024

50 Mays Landing Road 10:00am-12:30pm

June 6th, 2024

Dawes Avenue Elementary School 5:00pm-7:00pm

G. Preschool Professional Development

Please approve the PD for Preschool paraprofessionals, as recommended by Christopher Kobik, Interim Superintendent of Schools

Introduction to Gold (6 hour) professional development for paraprofessionals in preschool as required for ratings on Star Rating Assessment for GrowNJKids/ NJCCIS. To be held at NYA on 6/20/24 or 6/21/24.
Cost for PD \$3,795 account 20-218-200-329
Cost for salaries TBD from account 20-218-100-101-02-B.

H. Home Instruction

Approve homebound instruction for the following students, as recommended by Mr. Christopher Kobik, Interim Superintendent of Schools.

Student Id# 15322506	5 Hours a week until further notice
----------------------	-------------------------------------

I. Spring Sports Schedules

To approve the 2023-2024 Boys' and Girls' Game Schedules, as recommended by Christopher Kobik, Superintendent of Schools.

[Baseball 2024.pdf \(43 KB\)](#)[Softball 2024.pdf \(42 KB\)](#)[Track and Field 2024.pdf \(43 KB\)](#)

J. Spring Sports Assignors & Fees

Baseball /softball

Assignor: John Gallante

Assignor fee: \$250 per sport (\$500 total)

Umpire Fees: \$120 per game

Track & Field

Assignor: Jay Hurley

Assignor fee: \$120

Official fees:

Dual Meet (1 starter/3 officials)

Starter: \$80

Officials: \$72

Tri meet (1 starter/5 officials)

Starter: \$88

Officials: \$78

Quad meet

Starter: \$105

Officials: \$94

Personnel

Negotiations Committee Report

- No Report

Motion was made by Mr. Conover, seconded by Dr. Myers to approve items B-H.

Final Resolution: Items B-H 6-0-1 (Mr. Wagner Abstention)

Items B-I YES: John Conover, Dr. Kathleen Dolton, Joyce Klemic, Judson Moore, Dr. Alice Myers, Staci Endicott, President

Abstention: Nicholas Wagner

Resignations

Approve the resignations of the following staff recommended by Christopher Kobik, Interim Superintendent of Schools

Name	Position	School	Effective Date -Last Day in District
Gitsas Christopher	Lunchroom Aide	Jordan	Effective March 12, 2024

C. New Hires

Name	Position / Location	Salary / Step	Effective Dates
------	---------------------	---------------	-----------------

Amanda Campbell	Per Diem Sub / District	\$130.00 / day, not to exceed 4 days per week	3/20/2024
Olivia Thoms	Per Diem Sub / District	\$130.00 / day, not to exceed 4 days per week	Pending completion of paperwork
Olivia Thoms	Girls Softball Coach	\$2,730.00 per schedule B of the SPEA contract	pending completion of paperwork
Donna Coan	Per Diem Sub / District	\$135.00/ day, not to exceed 4 days per week	Pending completion of paperwork
Christopher Gitsas	Sub Custodian/District	\$17/hr, not to exceed 29.5 hours per week	Immediately

D. Change in Employment

Approve hiring of resigned custodian, Benito Aceves as a per diem, \$17/hr substitute custodian. Not to exceed 29.5 hours per week, as recommended by the Int. Superintendent Christopher Kobik

E. Change of Salary

Approve the change of salary to \$160.00 per day for Alicia Massaro, Long-term substitute position, as recommended by Interim Supt., Christopher Kobik

F. FMLA / NJFLA Leave / Leave of Absence

Approve the following employees for FMLA/NJFLA as recommended by Christopher Kobik, Interim Superintendent of Schools.

Employee #5990 to begin maternity leave approximately May 6, 2024, utilizing accumulated sick, personal and vacation days. Immediately following, employee will be taking unpaid leave with estimated return date of end of September 3, 2024 approximately.

G. Interim Vice Principal

Approve Mr. Mark Whittaker as the Interim Vice Principal for the Jordan Road School at a daily rate of \$450 start date is pending documentation until June 30, 2024, as recommended by Mr. Christopher Kobik, Interim Superintendent

H. Director of Student Support Services and Preschool

Approve contract of employment of Dr. Laura Venello as Director of Student Support Services and Preschool effective July 1 for the 2024 - 2025 School Year as recommended by Christopher Kobik, Interim Superintendent.

HIB

Motion was made by Mr. Moore, seconded by Dr. Dolton to approve item A. Motion carried with a roll call vote of 7-0

A. Acknowledge HIB Incidents

To acknowledge there were 5 HIB incidents reported for the Somers Point School District from 2/06/2024 to 3/08/2024 in accordance with N.J.A.C.6A:16-7.1.

B. Affirm HIB Incidents

To affirm there were ---- HIB incidents reported for the Somers Point School District from ---- to ---- according to N. J. A. C. 6A:-7.1.

Policy

A. Policy Committee Report

- No Report

B. First Reading

Approve first reading of the following policy(ies) listed below as recommended by Christopher Kobik, Interim Superintendent of schools

C. Second Reading

12. Public Forum

Open Meeting to the Public/Guidelines for Public Forum

President Staci Endicott opened the meeting to the public at 7:57pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- No Comments

Closed Public Comment at 7:58pm

Board Forum

- Mrs. Endicott- Thanked Joyce Klemic for her service. She is a 30 year educator and a mom of 6 children. She also brings a skill set to our board. Talked about STEAM night and how great and successful it was. It was very well attended by the families in our district and our staffuly. She gave her thanks to everyone. Mrs. Endicott also talked about how there was a meeting last week about climate and culture by Mr. Kobik. Discussed at the meeting was Student conduct and the next meeting will be on April 10th at Jordan Road. A lot of parents and staff came out and that was very much appreciated.
- Dr. Alice Myers- Gave a special welcome to Mr. Whittaker as the new Interim Vice Principal at Jordan Road.

Board General Information - For Information Only

A. Board Calendar

B. NJSBA Upcoming Events

Administrative Monthly Reports - For Information Only

A. Enrollment Report as of 3/19/2024 is 734

B. Jordan Road Principal Report

C. Dawes Avenue Principal Report

D. Director of Curriculum Instruction

Adjournment

Motion to Adjourn the meeting was made by Mr. Moore, seconded by Dr. Myers at 8:07pm. All in Favor